

Ngozi T. Robinson  
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**QUALIFICATION HIGHLIGHTS**

- Advanced Conflict Analysis & Resolution Skills including: mediation, negotiation, dialogue, facilitation, process design & implementation, training, cross-cultural conflict resolution & training, capacity building
- Senior Project Management
- Grant Writing
- Website Development & Graphic Design
- Program Evaluation & Strategic Planning

**EMPLOYMENT HISTORY**

8/01-present **Director & Founder**

NTR Associates

- Serve as senior project and grants manager and evaluator for a variety of for-profit and not-for-profit organizations
- Design and facilitate conflict resolution/race relations workshops and seminars
- Conduct program development, research, management, analysis and writing.
- Conduct proposal writing, program evaluation, and web site development

Clients Include: A Story to Tell Publications, America Speaks, Association for the Advancement of Retired People (AARP), CitiWide Computer Training Center, Common Ground Consulting, Communities Working Together, Community Education Group, David Campt Consulting, Howard Company Productions, National Association of Tribal Historic Preservation Officers (NATHPO), National Conference for Community and Justice (NCCJ), National Center for Cultural Healing, Prophyt Designs, Timothy Smith Network, Washington DC Mayor’s Office, Whittier Street Health Center.

9/04-7/05 **Director of Health Disparities Initiatives**

The Genetic Alliance, Washington, DC

- Created and directed the Genetic Alliance’s burgeoning Health Disparities Initiatives, which oversees all Alliance activities and insures they meet the needs of underserved and underrepresented communities where possible and appropriate
- Directed Project Connect, a federally funded cooperative agreement to reduce genetic health disparities
- Managed budget of over \$400,000 (approximately half of organizational budget)
- Created and implemented Health Disparities and Project Connect work plans, sustainability plans, and evaluation tools – often managing and ensuring the success of several deliverable simultaneously
- Managed over 120 stakeholders of a dynamic network of organizations
- Obtained continued federal and foundation funding for work, achieving all project timelines, benchmarks and deliverables
- Represented Genetic Alliance through attendance and presentations at conferences
- Wrote and edited all HDI and Project Connect proposals, presentations, and reports
- Monitored and reported expenditures per federal cooperative agreement guidelines
- Managed project listservs, web pages and other communication portals
- Supervised project and support staff, consultants, interns and volunteers.

6/99-8/01 **Program Associate**

The Joint Center for Political and Economic Studies, Inc. Washington, DC

- Established internal structure and principles for *NABRE* (Network of Alliances Bridging Race and Ethnicity);

- Developed and provided cross-cultural trainings on facilitation, racial healing, and community building skills, practices, and strategies
- Designed and implemented cross-cultural and intra-cultural conflict resolution processes for various groups, including Native Americans, South Asian immigrants, elected officials, government organizations, non-profit organizations, and corporations
- Designed, administered, analyzed, and recorded results of surveys to racial healing and justice organizations
- Created database containing detailed records of hundreds of such organizations; completed information architecture and content generation for NABRE and Youth NABRE web page; created comprehensive member directory for Network; conducted extensive research and writing, supervised interns and consultants.

8/98-6/99

**Co-Facilitator**

George Mason University & ICAR, Fairfax, VA

- Designed and executed ongoing campus-sponsored dialogues and activities between multi-racial/cultural undergraduate and graduate students at George Mason University & ICAR on the issues of race and racism
- Designed and conducted a series of Problem Solving Workshops between American Jews and Arabs around the goals of fostering new learning, creating common understandings, and generating action ideas on the Arab-Israeli conflict

10/98-12/98

**Instructor**

George Mason University & ICAR, Fairfax, VA

- Designed and taught a graduate and professor/faculty course on the relationship between economics and conflict creation, sustainment, and resolution
- Served as Advisor to Fellows from the World Bank on integrating conflict resolution theories and techniques into economic scholarship and practice.

5/98-10/98

**Facilitator**

Barrios Unidos, Virginia Attorney General, N.VA. District Planning Commission

- Designed and facilitated peacemaking retreats between rival Latino youth gangs in Virginia
- Served as Advisory Council Member of the Virginia Attorney General's Taskforce on Youth Violence
- Facilitated meetings of the Northern Virginia. District Planning Commissions Taskforce on Youth and Violence.

EDUCATION

2000	Institute for Conflict Analysis & Resolution George Mason University Masters of Science	1997	Trinity College Bachelor of Arts International Studies & Economics
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SKILLS

- Microsoft Office
- Internet proficiency & HTML literacy
- Extensive Web and Graphic Production/Construction Experience
- (DreamWeaver, Flash, PhotoShop, InDesign, GoLive)

MEMBERSHIPS & POSITIONS

- American Economic Association
- ASALH Planning Committee
- NAACP
- National Council of Negro Women

References Upon Request

Writing Sample Upon Request